



## PCI Manufacturing

### Job Description

*As an affiliate of the PCI Federal Services group of companies, PCI Manufacturing, LLC has a passion for our team members and their personal mission for success. We offer excellent insurance, leave and developmental benefits along with some flexibility for remote work opportunities. Come join our organization and be part of an exciting team supporting our Federal, DoD and Private Sector customers!*

**Job Title**      **General Manager**

#### **Job Summary**

Reporting to the President/CEO of PCI Manufacturing, the General Manager is responsible for all management and oversight for services pertaining to the needs of PCI Manufacturing operations for the manufacturing of goods and products. This role is responsible for the day-to-day activity performed by the Machine Shop, Small Fabrication, and Heavy Fabrication departments. Ensures the necessary practices and procedures are developed, implemented, and maintained in order to sustain and advance the goals and objectives of PCI Manufacturing operations.

#### **Duties and Responsibilities**

- Serves in an Executive Team Member role as a direct report to the President/CEO to effectively establish, sustain, and promote a culture consistent with the values of the Poarch Creek Indian tribe that results in a safe, fair, resolute, and productive manufacturing work environment free of partiality, favor, bias, neglect, or unprofessional conduct with clear focus on positive influence, selflessness, enthusiasm, and professional development
- Directs, manages, and optimizes a plant or production facility's overall operations and financial performance (P&L)
- Sets policies and procedures that guide plant operations' productivity, quality, and cost efficiency
- Systematically collects operational metrics to analyze productivity and set performance targets to meet revenue and cost goals
- Supports the development and deployment of manufacturing practices focused on quality and continuous improvement
- Ensures robust plant safety and security inspections, auditing, and training procedures are implemented to meet OSHA and other required regulations
- Leads labor relations discussions involving plant operations
- Oversees multi-functional plant teams including finance, engineering, materials, quality assurance, and human resources
- Performs other duties as assigned by the President/CEO of PCI Manufacturing



100 Brookwood Rd  
Atmore, AL 36602  
[creekindianenterprises.org](http://creekindianenterprises.org)

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[www.pci-nsn.gov](http://www.pci-nsn.gov)  
[www.pcifederalservices.com](http://www.pcifederalservices.com)



### Qualifications

- Bachelor's Degree in Engineering, Manufacturing/Production Management, Financial Management, Industrial Management or closely related field
- Ten (10) years of verifiable related employment experience in manufacturing to include quality systems management at the ISO 9000, AS9100, or NADCAP level
- Experience in configuration management/control and recording of engineered drawings IAW International Traffic in Arms Regulations (ITAR)
- Experience in financial management related to the Department of Defense (DoD) and aerospace manufacturing industry

### Physical Requirements

The physical demands described herein are representative of those which must be met by an employee to successfully perform the essential functions of the job. Employees must possess the ability to work in a standard office or conference room setting and use standard office equipment, including a computer. To visit other company sites, employees must be able to operate a motor vehicle and fly in an aircraft, both of which may require sitting for prolonged periods of time. Employees must possess vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups and over the telephone. Standing in work areas and walking between work areas will be required. The employee must occasionally lift and/or move up to 20 pounds.

*PCI Manufacturing (PCIM) is an equal opportunity employer.*

*PCIM does not discriminate on the basis of age, sex, race, national origin, religion, marital status, sexual orientation or identity, Veterans or Disability status.*

*Preference may be extended to qualified Native American Indian candidates.  
in accordance with applicable federal law.*



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